

Delta Community Action Foundation, Inc.
Board of Directors Meeting
Thursday, December 15, 2011 10:00 am
Delta Community Action Administrative Office, 308 SW 2nd Street
Lindsay, OK
TENTATIVE AGENDA

Note, the Delta Board of Directors may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this Agenda.

1. Call Meeting to Order - Mr. Ford
2. Roll Call - Ms. Tucker
3. Welcome and Introduction of Guests - Ms. Nichols
4. Consideration of and Action, as needed, on the October 11, 2011 Minutes.
5. Consideration of and Action, as needed, on the October and November, 2011 Expenditures.
6. Organization Assessment and Presentation of Community Action Activities by Ms. Nichols.
7. Approval to apply for Community Services Block Grant (CSBG) for Fiscal Year 2012.
8. Approval of Executive Director's Annual Evaluation.
9. Approval of 2012 Delta Board of Directors' Meeting Schedule.
10. Approval of 2012 Holiday Schedule for Delta Administrative staff, (some programs will follow their own programmatic Holiday Schedule).
11. Election of Officers for 2012 Delta Board of Directors. Nominations from Nominating Committee.
12. Appointment of Board Members to Committees by Chairperson Darrell Ford for the 2012 Delta Board of Directors.
 - Nominating Committee
 - Personnel Committee
 - Planning & Evaluation Committee
 - Equal Opportunity/Affirmative Action Committee
 - Finance Committee

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13. Approval of revision to Personnel Policies and Procedures to remove NOTE on page 37, section L.
14. Annual approval of CONFAX documents to be submitted to the Oklahoma Department of Commerce:
 - Articles of Incorporation
 - By-Laws
 - Affirmative Action Plan
 - Personnel Policies and Procedures
 - Board Member Roster
 - Board Committee Membership
 - Organization Chart
 - Agency Program Chart
 - Approved Board Minutes, signed by the authorized Board Representative
 - List of all Satellite Offices
 - Equipment Inventory List (purchased with ODOC contract funds)
15. Annual approval of Delta's Administrative and Accounting Policies and Procedures.
16. Approval of revision of Head Start/Early Head Start Policy Council By-Laws to Article XV, Schedule of Meetings, to include "and/or electronic notification".
17. Approval to apply to the Oklahoma Department of Transportation Transit Programs Division for federal financial assistance under Section 5311-Non-Urbanized Area Formula Grant Program for fiscal year 2013.
18. Consideration and approval to accept nomination from the Head Start/Early Head Start Policy Council for Jacob Collingsworth to serve a term of 3 years on the Delta Board of Directors to represent the Low-Income Sector for Stephens County.

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19. Consideration and approval to accept nomination of Rex Carlton by the Kiwanis Club of Pauls Valley to serve a 3rd term of 3 years on the Delta Board of Directors to represent the Private Sector in Garvin County.
20. Approval of County Commissioner Kenneth Holden to represent the Public Sector for Garvin County on the Delta Board of Directors for a term of 3 years.
21. Approval of County Commissioner Shon Richardson to represent the Public Sector for Garvin County on the Delta Board of Directors for a term of 3 years.
22. Approval of County Commissioner Dee Bowen to represent the Public Sector for Stephens County on the Delta Board of Directors for a term of 3 years.
23. Approval of County Commissioner Darrell Sparks to represent the Public Sector for Stephens County on the Delta Board of Directors for a term of 3 years.
24. Approval of County Commissioner Wilson Lyles to represent the Public Sector for McClain County on the Delta Board of Directors for a term of 3 years.
25. Approval of County Commissioner Charles "Shorty" Foster to represent the Public Sector for McClain County on the Delta Board of Directors for a term of 3 years.
26. New Business (any matter not known about or which could not have been reasonably foreseen prior to the time of agenda posting)
27. Adjournment

Posted _____ Date _____ Time _____